



The Internship program at Woodmen Valley Chapel gives interns a true picture of what it means to work at a church and helps interns determine if God is leading them to vocational ministry. As such, this internship position is 55% for the growth of the intern and 45% for strengthening ministry at Woodmen.

Interns are staff members within a ministry team. They must adhere to Woodmen's high expectations of working with excellence, serving others, and loving well. As valued team members, interns also receive intentional, caring support and guidance. They meet with coaches and mentors, attend weekly leadership classes, direct feedback, and take time to get to know God more through the summer!

Competitive Candidate Qualities:

- A maturing relationship with Christ
- Previous experience volunteering or working in the areas below
- Strong work ethic, hunger for growth and a positive attitude

GRAPHIC DESIGN JOB DESCRIPTION

JOB FUNCTIONS

1. Create high-quality church-wide graphics and visuals for web, print, and social media using the Adobe Cloud Suite
2. Design branded materials for events and marketing (signage, posters, slides, flyers, etc.)
3. Help drive the visual direction and assist in the strategy for creative projects that support ministry and organizational objectives
4. Collaborating with departments to achieve clear communication and cohesive branding
5. Work with outside vendors and printers (pre-press, production, and delivery)
6. Regularly edit outgoing communications and update church website
7. Develop personal skills through observational learning and practical application
8. Other duties as assigned

LEADERSHIP DEVELOPMENT

Fundamental building blocks for creative, Christ-centered design in ministry

LEADERSHIP OPPORTUNITIES

Leading creative design projects through to completion and developing creative voice

COLLABORATION

Cross-departmental service and support, team meetings and brainstorming sessions, church-wide graphic development

MAKING MINISTRY RUN

Cohesive branding throughout signage, communications, and church graphics that meet ministry needs for each week